



DEPARTMENT OF THE NAVY
UNITED STATES NAVAL SUPPORT ACTIVITY
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MEMORANDUM FOR DISTRIBUTION

From: Director, Human Resources Office, U.S. Naval
Support Activity, Naples, Italy

Subj: CIVILIAN EMPLOYEE ASSISTANCE PROGRAM

Ref: (a) Code of Federal Regulations 792.105

1. In accordance with reference (a), I have appointed Ms. Teresa C. Gartrell as the Civilian Employee Assistance Program Administrator for the U.S. Naval Support Activity, Naples, Italy, Human Resources Office.

2. The purpose of the Civilian Employee Assistance Program is to provide assistance to civilian employees who have problems involving the use of alcohol or drugs or other personal problems, which have caused or may cause performance and/or conduct deficiencies.

3. Please post Ms. Gartrell's name prominently on appropriate bulletin boards. She may be reached at DSN 626-5755; COMMERCIAL 081-568-5755.


SHARON Y. ALSOP

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