

EMPLOYMENT OPPORTUNITIES

Appointment Eligible Family Members

GSO **Escort Pool, Rome** – Several sensitive positions are available to perform work as Escort under a WAE appointment (when actually employed). Work schedule will be intermittent; position grade is FP-9 and starting salary for a full-time weekly schedule (40 hours) at FP-9 is \$24,075 p.a.
Announcement will remain open until the position is filled.

All Categories

HU – NURSE (Advanced Practice)
Position available in June 2004 with a full time (40 hours) weekly schedule.
Position grade – FSN – 9 (Euro 38,900 p.a.): FP-5 (\$37.694 p.a.)
Deadline: June 18, 2004



PA **Researcher, Information Resource Center** - Position available immediately with a full-time (40 hours) weekly schedule. Position grade - FSN-8 (Euro 33,950 p.a.): FP-6 (\$33,697 p.a.)
Deadline: June 18, 2004.

FCS **Commercial Clerk** - Position available immediately with a full-time (40 hours) weekly schedule. Position grade - FSN-5 (Euro 25,075 p.a.): FP-9 (\$24,075 p.a.)
Deadline: June 18, 2004.

In addition to finding employment opportunities in the Veneto Views, please note that the complete announcements for current Mission vacancies are now available online at the following site - <<http://www.usembassy.it/jobs/>>

OFFICIAL RESIDENCE JOB OPPORTUNITIES

We are seeking candidates for a full-time, live-out position as **Maid** at the residence of our Chief of Mission. Duties include cleaning and laundering. Qualifications: sound related work experience; flexibility, reliability and ability to work in a team. Some English preferred. Employment will be under the Italian household workers contract. Valid Italian work permit and at least two references are mandatory. Please fax detailed resumes and related documentation to the Human Resources Office at 06/4674-2649.

We are seeking candidates for a full-time, live-out position as **Chef** at the residence of our Deputy Chief of Mission. Requirements include sound work experience in Italian and international cuisine; high standards of preparation/presentation, flexibility, reliability and ability to work well with other household workers; some Italian and English. Employment will be under the Italian household workers contract. Valid Italian work permit and at least two references are mandatory. Please fax detailed resumes and related documentation to the Human Resources Office at 06/4674-2649 by June 12th

JOB OPPORTUNITIES AT THE AMERICAN UNIVERSITY OF ROME

REF. HR 0002/04 - RECEPTIONIST

Full-time receptionist needed as of July 1, 2004. Responsible for front desk, switchboard, mail operations. Problem solver, good computer and organizational skills. Bilingual English/Italian. Dependable, willing to work under pressure and to take initiative. Work experience in multicultural environment preferred. Italian work papers a must. Please, submit detailed resume ASAP with three references to: AUR, HR Department, Via Pietro Roselli, 4, 00153 Rome, or by fax at 0658330992 or by e-mail: humanresources@aur.edu Candidates must state the reference number of the vacancy they are applying for

REF. SS0002/2004 – STUDENT SERVICES COORDINATOR

Full-time student services coordinator needed as of July 1, 2004 to provide non-academic assistance and guidance to university students. Understanding of/experience with international students, knowledge of Rome, appreciation of Italian/European /American cultures. English/Italian language skills expected. Good organizational skills, available on flexible schedule, dependable and willing to take initiative. University degree required. Italian work papers a must. Please, submit detailed resume ASAP with three references to: AUR, HR Department, Via Pietro Roselli, 4, 00153 Rome, or by fax at 0658330992 or by e-mail: humanresources@aur.edu. Candidates must state the reference number of the vacancy they are applying.

REMEMBERING LEN KRASKE

We recently learned that Len Kraske, an IRM employee who served here in the late 1990s, passed away peacefully last Sunday in his home in Rhode Island. Our thoughts are with Len's wife Pamela and the rest of his family. If any of you who knew Ken would like to send a condolence message to his wife, the address can be found in the HR unit or in State 123578

DID YOU KNOW:

The Veneto Views weekly newsletter is on our intranet! Here is the link. Check it out every Friday!

[<<http://rome.state.gov/Public/HR/Veneto Views/vv.doc>>](http://rome.state.gov/Public/HR/Veneto Views/vv.doc)