

Dear Incoming Family Member:

Thank you for accessing this link, I hope you find this information helpful as you prepare to move to Naples and plan a job search. I have included in this letter general information about employment prospects for family members. Please find below Word files on local personnel offices, contractors and colleges, as well as employment information for Third Country Nationals and Italian citizens. Please feel free to e-mail us with any questions you may have at:

ffsc_naples@nsa.naples.navy.mil

Make sure you do not travel here unless you are included on your sponsor's orders and you are in possession of a no-fee passport with the proper Italian visa affixed. Otherwise you will be considered a tourist, will not be able to apply for any job, and will have to return to the States after only three months.

It is always helpful to get a head-start on the job search. You can do the following prior to departure:

___ Prepare a document including all of your work history (dates, addresses, telephone numbers, previous supervisors' full names and contact information and salary for each job you have held).

___ Obtain a copy of transcripts and graduation certificates from any educational institution you have attended.

___ If you are currently attending a college or university, inquire about the possibility of completing your degree or courses through distance education.

___ If you are a veteran, ensure you have a copy of your DD214.

___ If you are a veteran and interested in applying for the 10PT. Veterans Preference. You will need a letter dated within the last 12 months from the Department of Veterans Affairs or the Department of Defense certifying receipt of compensation for a service-connected disability of 30% or more. For more information see the U.S. Office Of Personnel Management's, VetsInfo Guide: Civil Service Employment and Veterans at www.opm.gov/veterans/html/vetsinfo/htm

___ If current civil service employee, obtain the latest SF50-Notification of Personnel Action and SF75-Data Sheet from current servicing Human Resources Office.

___ Do not pack any of these items with your household goods shipment as it could take awhile for it to arrive or get lost during transit.

When you arrive and are ready to begin applying, please call us to register you for the next Employment and Career Opportunities in Naples seminar. This seminar is usually held twice a month in the main office of the Fleet & Family Support Center, Gricignano, Support Site.

To assist you in getting started:

Jobs are not as plentiful here as in the States. You will find that compared to other military installations, employment opportunities for spouses are very limited. The Status of Forces Agreement ("SOFA") between Italy and the U.S. prohibits military & Department of Defense spouses from seeking employment off-base (Naples' unemployment rate is @ 30 - 35%, therefore finding employment is almost impossible). The SOFA also reserves a good deal of the on-base jobs for Italian citizens, so many of the jobs normally available to spouses in the States cannot be applied for here. Finally, non-U.S. citizens, and those who are citizens of both the U.S. and Italy, are not eligible to work in Civil Service Positions, Navy Exchange (NEX) or Morale, Welfare & Recreation (MWR) jobs. However if you are a citizen of a North Atlantic Treaty Organization (NATO) member country, you are eligible to apply for NEX or MWR Jobs.

Many spouses have to work outside of their chosen careers, and that can be very frustrating. Many choose to further their education, enter a new career field by volunteering or earn some money at NEX or MWR jobs while looking for the position that best suits them. Many others substitute teach at the Department of Defense Elementary and High Schools. (Overseas you do not need a teaching credential or college degree to substitute teach).

While you are waiting to move here, you can monitor our vacancies via the web. Our local Human Resources Office updates Civil Service opportunities each Monday on the website:

<http://www.nsa.naples.navy.mil/HRO/jobs/usvacancies.htm>

You cannot apply for these jobs until you arrive.

Other civil service opportunities (which are not advertised locally) may be accessed and applied for now, before you arrive, via Resumix:

http://www.resume.hroc.navy.mil/vacancy/vac_list.cfm?REGION=EUROPE

You can find NEX, MWR, contractor and DoDD school jobs updated each Friday in our local newspaper, the *Panorama*:

<http://www.nsa.naples.navy.mil/panorama/jobs.htm>

Please do not hesitate to contact us if any questions or concerns arise.

Sincerely,

Spouse Employment Assistance Program/Volunteer Coordinator
Fleet & Family Support Center
DSN: 629-6560/4896
COMM: 011 39 081 811-6560/4896



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Shortcut to CONTRACTORS.Ink



Shortcut to 3rd Country Nat'l Employment.Ink



Shortcut to Local Nat'l Employment.Ink



Shortcut to Personnel Offices.Ink